

ARMY SAILING ASSOCIATION



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See Distribution

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AUTHORITY TO TRAVEL AT PUBLIC EXPENSE – ASA WINDSURFING

References:

- A. JSP 752 Tri Service Regulations for Allowances.
- B. 2017DIN10-23 Travel at Public Expense For Army Sport.
- C. JSP 800 Transport and Movement Regulations.
- D. 2017DIN10-008 Army Sports Lottery.
- E. JSP660 Sport in the UK Armed Forces.

Background

1. COS HQ ASCB is under the remit to monitor the use of the representational sports travel budget in accordance with References A to E. The rules for its use in relation to Army Sport, and hence Army Windsurfing, are contained in Reference B.

Aim

2. The aim of this letter is to state the ASA Windsurfing policy, provide guidance for its use and authority for eligible competitors to claim on JPA or bid for appropriate transport using an FMT 1000.

Qualifying Events

3. Travel at public expense can only be claimed for Joint Service events, Army events and Inter Corps events which are published on the ASA(W) Calendar and have been endorsed by the Secretary of ASCB. The annual ASA(W) calendar is divided into the following competitions which are classified as follows:

- a. Joint/ Inter Service Competitions:
 - (1) Forces Open Windsurfing Championships.
 - (2) Joint/ Inter Service Speed Week (Weymouth Speed Week).
 - (3) Inter Service Championships.
- b. Army Competitions:
 - (1) Army Individual/Team Championships and Training.
 - (2) Army Wave Championships and Training.

(3) Army Windsurfing Training Camps prior to events.

c. National Events (UKWA, BSA, BWA and NWF) – In the past the Army Team has regularly participated in the UK National racing and wave circuits, with a nominated team and or individually selected sailors. However, due to current commitments, this representation has significantly reduced but is still actively encouraged. Army sailors who wish to compete on the UK racing and/ or wave circuits can claim travel at public expense, but they must submit an intention to claim to the ASA(W) Sec with a list of events they intend to compete at and proof of membership/ entry to UKWA, BSA, BWA and NWF. Those authorised in advance are listed at Annex B. The UKWA list of events is at Annex C. Event listings for BSA, BWA and NWF will be advertised on the websites/ social media of those organisations.

4. The windsurfing calendar is constructed to deliver the best possible team at the Joint and Inter Service competitions. The Forces Open Championships (approx 40 sailors) aims to introduce novices to racing while developing intermediate and advanced sailors in a variety of disciplines (Master Blaster, Slalom, Long Distance and Course Racing). The event is open to all services to increase the competitive base. The Inter Corps Series (approx 20 sailors) aims to identify and develop Corps team members for Army Team representation and provide a racing platform for novices to progress to intermediate sailors. The Army championship (approx 30 sailors) again caters for the novice sailor but the individual and team event aims to select the Army Team for the Joint Service Championships (approx 30 sailors) and the Speed Event (team of 3). Joint Service Windsurfing has traditionally concentrated on Course Racing but there is a new initiative to introduce Wave sailing to increase the accessibility of Forces Windsurfing. Therefore, the Army will hold a wave event later in the year (approx 15 sailors) in preparation for the competition in Mar of the following year.

5. A generic ASA(W) Forecast of Events is included at Annex B. The more detailed calendar will be published by the ASA(W) Racing Secretary on the ASA(W) website and distributed to the ASCB as the authority to claim.

Procedure for Claims

6. Reference B is the authority for ASA(W) competitors and race officials to claim transport at public expense. This DIN provides guidance on those events that are eligible for claims and the procedures to claim; it is not authority in its own right. Due to the nature of Army Windsurfing events, difficulty of transporting significant volumes of racing equipment and the operational burden it is not possible to nominate individuals to race in advance of an event. The race registration will record all those who pay entry fees and therefore are legally allowed to compete and hence claim travel. The race registration is the record of those who are eligible to claim travel. Units should publish those attending events on Part 1 Orders for insurance purposes.

White Fleet Vehicle Hire

7. Most Economical Means. All travel costs at public expense must be by the most economical means and wherever possible co-ordinated so that individuals travelling to the same event from similar locations share transport. In addition, to facilitate this process each Corps Secretary may choose to hire central transport to move the bulky equipment, in particular for novices, or junior soldiers who may lack suitable transport.

8. Corps or individuals can hire appropriate white fleet large vans to attend an event using their own unit MT section by bidding on an FMT1000. Units are to use **Budget UIN A4029A** and record the **Purpose of Travel code (POT) 16**. Where possible, fuel agency cards or unit facilities must be used to refuel vehicles. In extremis fuel costs can be claimed on JPA using **“Representative Sport”** from the drop down menu.

Private Vehicle

9. Travel at public expense is normally only allowed if officially provided transport is not available. However, due to the nature of windsurfing equipment and racing, it is accepted that use of private vehicles will often be the only method of attending an event. **MMA at PCR** can be claimed using JPA, quoting Reference B and this letter as authority, and selecting **“Representative Sport”** from the drop

down menus. This letter and the race calendar should be retained as evidence along with any fuel receipts in case of audit in accordance with normal JPA rules (3 years). Private vehicles must be insured in accordance with Reference C, which means insurance includes business use.

Overseas Travel

10. All teams and individuals travelling overseas for representative sport require the ASCB Authority To Travel and political clearance. Overseas tours whether by Army, Corps or Unit teams do not qualify for travel costs against public expense, nor can they use the representative sport travel budget to claim. All administration letters for overseas tours are to be copied to the COS HQ ASCB and Secretary ASA(W).

Events Not Authorised

9. Corps and personal training outside competition and official training dates.

Conclusion

10. The above policy for Army Windsurfing will ensure that Novice, Intermediate and Advanced sailors can represent their Corps, the Army and compete nationally, while being appropriately reimbursed for the key expense of fuel. Corps teams are to support younger and novice sailors with provision of appropriate transport where possible as this is both cost effective and assists those new to Army windsurfing.

{Original signed}

C D Jurgens AAC
Capt
ASA(W) Sec
for ASA(W) Rear Commodore

Annexes:

- A. ASA(W) Competition Calendar 2017.
- B. AUTHORISED LIST OF ARMY SAILORS FOR 2017 UK NATIONAL EVENTS.
- C. UKWA national events list.

Distribution:

External:

Action:

All Corps Secretaries
Army Team Captain – for distribution to Army Team

Information:

COS HQ ASCB
ASA Secretary
Rear Commodore ASA Windsurfing - Lt Col Hinsley
AISTC (Thorney Island)
Army Windsurfing Training Manager

ASA (WINDSURFING) 2017 CALENDAR

SER	EVENT	DATE	LOCATION	LEAD	COMMENT
(a)	(b)	(c)	(d)	(e)	(f)
1	<i>RYA Windsurfing Senior Instructor Course</i>	<i>March 13 -16</i>	<i>AISTC</i>	<i>JM</i>	
2	<i>RYA Windsurf Instructor CPD</i>	<i>March 25 - 26</i>	<i>AISTC</i>	<i>JM</i>	<i>Open to Start, Int and Adv instructors</i>
3	<i>RYA Start Windsurfing Instructor Course</i>	<i>March 27 - 31</i>	<i>AISTC</i>	<i>JM</i>	
4	<i>RYA Advanced Windsurfing Instructor Course</i>	<i>April 24 - 28</i>	<i>AISTC / Hayling Island</i>	<i>JM</i>	
5	<i>Army Training week</i>	<i>May 8 – 12</i>	<i>AISTC</i>	<i>TBC</i>	<i>Prep for Forces Open</i>
6	<i>Forces Open FR1,2,3 Incorporating Inter Corps Series 02/17</i>	<i>June 26 - 30</i>	<i>Hayling Island</i>	<i>Army</i>	<i>Safety boats from RN an RAF</i>
7	<i>Defi Wind</i>	<i>May 24 - 28</i>	<i>La Gruissan France</i>	<i>TBC</i>	<i>Adv sailors, selected by committee. No travel at Public expense.</i>
8	<i>NWF Watersports Festival</i>	<i>June 3 - 4</i>	<i>Rutland Water</i>		
9	<i>RN Windsurfing Festival</i>	<i>Jun 10-11</i>	<i>Calshot</i>	<i>RN</i>	
10	<i>Army Windsurfing Champs Individual –Team Champs FR1/2/3 Incorporating Inter Corps Series 03/17 AGM</i>	<i>July 24 - 18</i>	<i>Hayling Island</i>	<i>JC / JM</i>	<i>AISTC to support with RIB,s</i>
11	<i>Renesse TBC</i>	<i>Aug 21 – 25 Aug 28 - 31</i>	<i>Holland</i>	<i>TBC</i>	<i>No travel at Public expense.</i>
12	<i>Inter Services incorporating Inter Corps 01/18</i>	<i>Sept 7-8</i>	<i>Weymouth</i>	<i>Army</i>	
13	<i>RYA Intermediate Instructor Course</i>	<i>Sept 18 - 21</i>	<i>AISTC</i>	<i>JM</i>	
	<i>Extreme Surf Jeri 2</i>	<i>Sept 23 – 7 Oct</i>	<i>Brazil</i>	<i>SI Mac</i>	<i>12 pax selected. No travel at Public expense.</i>
14	<i>Weymouth Speed Week</i>	<i>Oct 14 – 21</i>	<i>Weymouth</i>		<i>Individual Service</i>
15	<i>Corps Secs meeting</i>	<i>Oct TBC</i>	<i>TBC</i>		<i>Prior to Flag Officers in Nov</i>

AUTHORISED LIST OF ARMY SAILORS FOR 2017 UK NATIONAL EVENTS

1. Lt Col Dave Hinsley RAMC
2. Maj Jed Cunningham RA
3. Maj Marti Jerrard RAMC
4. Maj Adam Greenfield RA
5. Maj James Hill REME
6. Capt Colin Jurgens AAC
7. Capt Jason Hill RLC
8. Capt Calvin White AAC
9. WO2 Dave Curry RE
10. WO2 Karl Wright AAC
11. SSgt Jay Kerrison RA
12. SSgt Simon McCulloch RLC
13. Sgt Nik Barnes RA
14. Cpl Chris Casteleiro RLC
15. Cpl Will Ficken REME
16. Cpl George Main RE
17. Cpl Stephen Rogers REME
18. LBdr Graham Halliday RA
19. Gnr Chris Cunningham RA

UKWA Events List 2017

Date	Location	Organiser	Discipline	Description
Apr 22- 23	Weymouth Academy	UKWA	Slalom	Slalom 1 OTC/Gaastra
May 13 - 14	Hayling Island - Beach	UKWA	Slalom	Slalom 2 Starboard/Severne
Jun 24- 25	Christchurch	UKWA	Slalom	Slalom 3
Jul 8 -9	Worthing	UKWA	Slalom	Slalom 4 Fanatic/North/K66
Sep 2- 3	Harwich	UKWA	Slalom	Slalom 5 Goya/Quiver
Sep 23 -24	Tenby	UKWA	Slalom	Slalom 6 Simmer/Oshea/Puravida
Oct 28- 29	Weymouth Academy	UKWA	Slalom	Slalom 7 OTC/Neil Pryde